

**BOARD LETTER – SUMMARY SHEET
HEALTH AND MENTAL HEALTH SERVICES CLUSTER**

AGENDA REVIEW	April 27, 2016
BOARD MEETING	May 17, 2016
SUPERVISORIAL DISTRICT	All
DEPARTMENT	Mental Health
SUBJECT	Request for approval to extend the term of the existing Mental Health Services Act (MHSA) Master Agreements with agencies/contractors that have met the minimum qualifications in accordance with the Request for Statement of Qualifications (RFSQ) solicitation process.
PROGRAM	CDAD
DEADLINES	6/30/2016
COST & FUNDING	There is no net County cost impact associated with the recommended actions.
PURPOSE OF REQUEST	Board approval of the recommended actions will allow the Department of Mental Health (DMH) to extend the term of existing MHSA Master Agreements expiring on June 30, 2016 for three years, from July 1, 2016 through June 30, 2019. Extending the existing MHSA Master Agreements will continue to provide DMH with a pool of pre-qualified agencies/contractors eligible to bid on MHSA programs.
SUMMARY/ ISSUES (Briefly summarize program and potential issues or concerns. Identify changes, if any, to level of funding or staffing; how funding will be utilized and why best use; and prior accomplishments.)	The MHSA Master Agreement is a key component of the MHSA solicitation process. It allows for DMH to assure that all agencies/contractors have met the minimum contracting qualifications listed in the RFSQ, including compliance with all Countywide contracting requirements, and have demonstrated relevant experience and capacity to provide the various Board-approved MHSA programs. Once on the MHSA Master Agreement list, interested contractor/agencies are solicited, through the appropriate solicitation process, to provide Board-approved MHSA programs. Allowing the MHSA Master Agreements to expire would hinder our ability to provide access to MHSA programs to consumers in a fast and efficient manner.
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